



## U.S. GENERAL SERVICES ADMINISTRATION (GSA) PROFILE

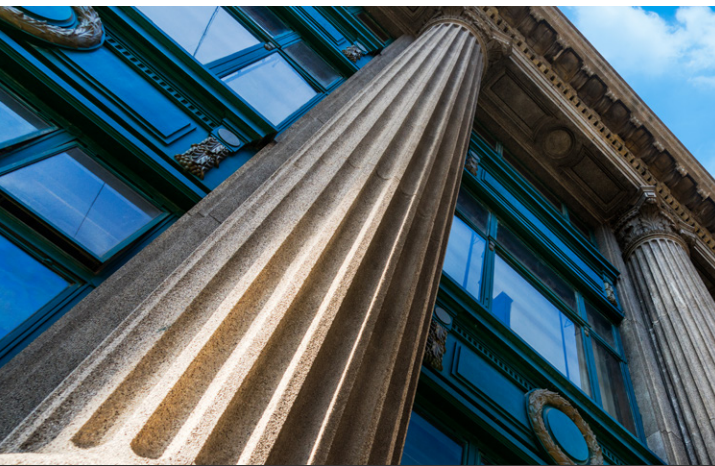
**INDUSTRY:** Federal Government

**WORLD HEADQUARTERS:** Washington D.C.

**REVENUE:** N/A

**EMPLOYEES:** 11,137

# Exterro Helps “Reduce the Burden” on Staff in Managing E-Discovery and FOIA Activities



In conducting GSA's privacy impact assessment regarding the use of Exterro, their e-discovery software solution, GSA found that “Exterro reduces the burden on the Office of General Counsel (OGC) staff in the collection, review and preparation of documents and materials as required by the Courts during the discovery phase of litigation.” Beyond litigation, Exterro “reduces the burden of the staff in the Freedom of Information Act (FOIA) Request Service Center during the collection, review and preparation of documents and materials in response to FOIA requests.”

Benefits of using Exterro's E-Discovery Software:

- “Greatly reduces the volume of paper document collection”
- “Decreases the need/or use of paper records”
- “Eliminates the need for potentially less secure digital tools that have previously been used in the capture, review and production of materials during litigation and in response to FOIA requests.”

## ABOUT GSA

“GSA provides centralized procurement for the federal government, offering billions of dollars worth of products, services, and facilities that federal agencies need to serve the public.”

Established by President Truman in 1949, the GSA was created to consolidate a number of agencies including but not limited to the National Archives Establishment, the Federal Works Agency and its Public Buildings Administration into one federal agency tasked with administering supplies and providing workplaces for federal employees.

“Exterro recognizes that federal government agencies must overcome common challenges of limited manpower, insufficient time and increasing data volumes. With Exterro's software, agencies like the GSA are empowered to optimize processes and respond quickly to FOIA and other e-discovery requests.”

–Peter Morse  
Director of US Federal Sales,  
Exterro

## Two Primary Use Cases

#1

### E-Discovery

“Exterro is an end-to-end discovery solution that provides a user-friendly, searchable, and secure e-discovery document management system to facilitate effective data collection, data analysis, data sharing, electronic discovery, litigation support, project collaboration and document review for OGC.”

“Exterro is used to collect, search and analyze information related to Agency litigation. The system also allows for identification of personnel for litigation purposes and for the issuance of relevant litigation holds.”

#2

“This system reduces the burden of the staff in the FOIA Request Service Center during the collection, review and preparation of documents and materials in response to FOIA requests.”

“The FOIA office will be using the system to further search, collect, and organize FOIA relevant documents.”

*\*All quotes were taken from GSA's Privacy Impact Assessment conducted on April 25, 2018. To read the complete report [click here](#).*



### EXTERRO IS FEDRAMP AUTHORIZED

Exterro is the only complete end-to-end e-discovery software provider to be currently designated FedRAMP Authorized. This approval comes in addition to Exterro's achievement of SOC® 2 Type 2 certification by the American Institute of Certified Public Accountants (AICPA). “Protecting our clients' data is of the utmost importance to us and government agencies and other entities can now be even more confident in our consistent application of security best practices,” said Shashi Angadi, Chief Technology Officer at Exterro.